

Cardinal McKeefry School Cybersafety Use Agreement

PLEASE READ THIS SHEET CAREFULLY AND KEEP IN A SAFE PLACE.

These are the important rules I must follow:

1. I can only use the Internet at school by signing and handing in the User Agreement.
2. School computers are to help me with learning.
3. The only time I can use the Internet and e-mail at school is when a teacher or other designated adult is supervising me.
4. I must be sensible when using the Internet and other communication technologies.
5. I know that I must not do anything that would hurt me or someone else, even as a joke.
6. I am not allowed to try and look up things on the Internet which I know are not for children.

I agree that I will be respectful of other users:

I will share the equipment with others.

I will look after the school's devices and the school's network.

I will only access the parts of the school network that relate to my learning.

I will be a good cyber citizen when using school accounts such as gmail, gdrive, wikispace, kahoot, youtube or any others I am introduced to.

If my family allows me to use social media outside of school I will ensure my interactions in these spaces are always respectful to my fellow students, teachers, my school and all other members of the Cardinal McKeefry Community. Please be aware that Instagram, Facebook, Snapchat, YouTube and other similar social media accounts require users to be 13 years of age.

I will look after myself by being resilient:

I will not give anyone on the Internet information about myself or others – this includes family names, addresses and phone numbers. If I accidentally do, I know my teachers and family can help me and I will tell the teacher if I come across any problem or if I don't feel safe.

If I accidentally come across dangerous, mean or rude material I will close that screen and immediately tell the teacher, without showing any other students.

I will be responsible for our equipment:

I will not damage any equipment or furniture.

I will not copy any software.

I will not bring software from home to use on a school computer.

I will not print anything without the permission of the teacher.

I understand that if I break this agreement in any way I may lose the right to use the Internet and computers at school. As well, the school may tell my parent/caregiver and may also take disciplinary action against me.

Cardinal McKeefry School Families Cybercitizen Guidelines

I am aware that from time to time I will receive information through email that is intended for Cardinal McKeefry families only. If I feel that I wish to share this information by forwarding the email on I will discuss this with the Principal to ensure this is appropriate.

I will ensure my interactions on social media spaces are respectful to all members of the Cardinal McKeefry community.

I understand that when supporting school trips that it is inappropriate to share photos on social media of children other than my own.

Cardinal McKeefry School Cybersafety Use Agreement

(This page to be signed and returned to school)

I have read my School Cybersafety Policy and Use Agreement. I know what the school rules are about the use of computers, the Internet and other communication technologies. I know that if I break these rules there may be serious consequences:

- I may lose the right to use school computers and the Internet at school.
- My parents/caregivers may be told.
- The school may also take disciplinary action against me.

Name: Class:

Signature: Date:

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Parents / Caregivers

We have read and discussed the School Cybersafety Policy and Use Agreement with my child. We understand that my child may not access the Internet at school without this Use Agreement being signed and returned to school. We also understand there may be serious consequences if the rules are broken. We have gone over the information with my child and explained its importance. We understand that if my child steals or damages equipment this could result in the home receiving a bill for the cost of replacement parts or repairs.

We understand that while the school will do its best to restrict student access to offensive, dangerous or illegal material on the Internet or other communication technologies, it is also the responsibility of my child to have no involvement in such material or activities. We also understand this Agreement applies to communication technologies my child brings into the school environment and that my child requires permission from the school to do so.

I/We give my/our permission for Room
to be given access at school to devices to access the Internet and other communication technologies.

My child **will** **will not** be bringing a named cellphone to school. (Please circle)

I/We understand this must be handed into the school office lock file by 9am and it will be returned to them at 2:50pm. The phones are stored beside our school Emergency Evacuation Bag and are kept to ensure that all students have quick access to communication during a Civil Emergency if the principal deems this appropriate.

I/We have read the Cardinal McKeefry Cybercitizen Guidelines and our family agrees to uphold these guidelines.

Parent/Caregivers Names:

Signatures: Date:

Please return this to school after it has been signed by child and parent/caregivers.